

**Instructional, Student Success, and Enrollment Services**  
**Meeting Minutes**  
**June 20, 2018**

Present: , E.J. Bast, D. Bertch, A. Cederberg, D. Coates, C. Colella, M. Collins , L. Cosby, P. Eagan, G. Fredericks, S. Gardner, C. Gibson, T. Hamann, P. Henning, S. Hubbell, C. Jbara, K. Johnson, D. Lindsley, B. Lueth, A. Marsh-Peek, D. Mondoux, E. Pauken, B. Reynolds, B. Taraskiewicz, M. Walters, T. Welsh  
Absent: B. Bates, L. Depta, D. Finch, B. Hay, D. Miller, L. Thomas

1. Call to Order: The meeting was called to order at 8:00 a.m.
2. Aaron Hilliard
  - 2.1 Employee Engagement – The group discussed at length employee engagement and next steps to include convening a small committee to address concerns. Committee members will be identified at the July 11, 2018 Instructional, Student Success and Enrollment Services meeting. D. Bertch will follow up with A. Hilliard.
3. Meeting Minutes of May 16, 2018: The meeting minutes from May 16, 2018 were approved as distributed.
4. Business
  - 4.1 CRM/TargetX – T. Welsh provided updates on the two day onsite training session, Decision and Recruitment models, communication piece and Target X conference July 16-17, 2018.
  - 4.2 Viewing Class Schedules on Mobile Devices – T. Welsh reported on work to make viewing class schedules more mobile friendly.
  - 4.3 Guided Pathways Update – P. Eagan provided updates on Guided Pathways activities, the mapping process and next steps. D. Bertch brought forward a request to share with the group “the whole plan”. More to come.
  - 4.4 Issues/Concerns – None presented.
5. Departmental Updates
  - 5.1 A. Cederberg provided a Gainful Employment Disclosures update.
  - 5.2 T. Welsh updated the group on the Web Accessibility Policy.
  - 5.3 M. Collins reported on a sprinkler system malfunction that impacted the gym.
  - 5.4 B. Lueth shared registration and batch cancellation dates.
  - 5.5 A. Marsh-Peek provided a personnel update.
  - 5.6 C. Colella provided a personnel update.
  - 5.7 C. Jbara reported on Life Enrichment courses, the noncredit registration system and corporate training.
  - 5.8 G. Fredericks reported on the online Business program and next steps.
6. Other
  - 6.1 G. Fredericks reported on Accessibility Training noting the next session will be held tomorrow, Thursday, June 21, 2018, 1:00 – 4:00 p.m. in room 2160.
7. Reality Check – None presented.
8. Kudos!
  - To Lois Baldwin for receiving a Lifetime Achievement Award from the Disability Network.

9. Meeting Feedback
  - 9.1 Agenda Items
    - 9.1.1 Guided Pathways Update – August 8, 2018

10. Adjourn – The meeting adjourned at 9:20 a.m.

*Next Meeting: July 11, 2018 at 8:00 a.m. in Room 4380*

Future Agenda Items:

- Noel-Levitz Programs of Study and Next Steps – Bertch/Cosby
- Transfer Credit Update – Bertch
- Roster Verification and ECARS – Eagan